

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF JUNE 3, 2024

Committee Chair Bob Weller called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Bob Weller, Joel Barickman, Gina Manker, Craig Monson, Bill Mays and Paul Ritter

Absent: Jim Blackard

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, Sheriff Ryan Bohm, Jail Superintendent Lisa Draper, and County Board Members James Carley, Marty Fannin, and Linda Ambrose

Weller called for any additions or changes to the agenda with none requested. *Motion by Ritter, second by Manker to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the May 6, 2024 meeting. *Motion by Ritter, second by Mays to approve the minutes as submitted.* **MOTION CARRIED WITH ALL AYES.**

**2025 Holiday Schedule** – The Committee reviewed the Illinois Supreme Court Holiday Schedule for the year of 2025. *Motion by Manker, second by Monson to recommend approval of the FY 2025 Holiday Schedule.* **MOTION CARRIED WITH ALL AYES.**

**Full Time Assistant Jail Administrator** – Draper reported that she needs assistance with running the Jail and making decisions to help take the weight off of the supervisors, lieutenant and herself. Draper stated that the Safety Act has put more on her plate along with the Federal Program. Hartley reported that in the past there were 2 superintendents, 1 lieutenant, 1 full time secretary (in the sheriff's front office) and one part time assistant (who assisted with the accounting aspects for the federal program). Hartley stated that currently there is 1 superintendent, 1 lieutenant, and 1 assistant position which is currently vacant.

Draper discussed some of the additional challenges being faced in regards to the Public Safety Act, IDOC inspections and the federal program. Draper stated that an Assistant Administrator would help take some of these roles and responsibilities from her and other staff members, and place the department in a better position to respond effectively. *Motion by Barickman, second by Manker to recommend approval of hiring a full time Assistant Jail Administrator and sending this to the Finance Committee.* **MOTION CARRIED ON VOICE VOTE WITH ALL AYES.**

**Monthly Department Report** – Sheriff Bohm reviewed the monthly department report with the Committee.

**Housing Report** – Superintendent Draper provided a copy of the Jails monthly housing report for April 2024. Draper reported that the federal intake numbers are up and are continuing to rise.

Draper reported that since starting the mental health program Stepping Stones within the Jail, it has been very beneficial in supporting individuals who use drugs or alcohol at harmful or dependent levels. Draper stated this is an 8-week program and they just had their first class of 22 inmates graduate.

**Animal Control Report** – A copy of the monthly animal control report was distributed.

**Pro-Active Report** – Sheriff Bohm reviewed the monthly pro-active report with the Committee.

Bohm reported that on May 30<sup>th</sup>, Deputy Givens pulled over a vehicle using the flock safety cameras for suspended registration. During the traffic stop they located 18 grams of crack cocaine and 10 grams of marijuana. The passenger was taken into custody for a warrant and both individuals were charged with class X felonies for manufacture and delivery of a controlled substance. Following the investigation, a search warrant was issued for a residence in Aurora where 448 grams of cocaine, 79 grams of crack cocaine, a “ghost gun” Glock 26 with an extended magazine, and U.S. currency were seized.

**Raffle License** – The Committee reviewed a Class B Raffle License application submitted by Future’s Unlimited, Inc. *Motion by Ritter, second by Monson to approve the raffle license as submitted.* **MOTION CARRIED WITH ALL EYES.**

**Review & Approval of Bills** – The Committee reviewed the bills submitted. *Motion by Ritter, second by Mays to approve the bills as submitted.* **MOTION CARRIED WITH ALL EYES.**

The floor was opened for public comment.

*Motion by Manker, second by Mays to adjourn.* **MOTION CARRIED WITH ALL EYES.**

The meeting was adjourned at 5:41 p.m.

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Jordan E. Uselding  
Executive Assistant