

## JOB POSTING

<b>Position Title</b>	Jail Assistant Superintendent
<b>Department</b>	Sheriff's Department
<b>Shift</b>	Full Time - Exempt
<b>Salary Range</b>	\$60,000 - \$65,000
<b>Brief Job Description</b>	Performs professional administrative operations of the County Jail in accordance with Illinois Jail and Detention Standards. This position includes staff management.
<b>Education Requirements</b>	<p>Bachelors Degree from a four-year college or university with major course work in Criminal Justice or a closely related field; experience in corrections, behavioral science and/or institutional administration; or any combination of training and experience that provides the following knowledge:</p> <ul style="list-style-type: none"><li>• Correctional Officer Certified</li><li>• Experience in corrections, behavioral science and or institutional administration.</li><li>• Well-developed knowledge of Federal Inmate transportation and detention processes.</li></ul>
<b>Additional Comments</b>	Excellent Communication Skills, written and spoken, is a must. Good working knowledge of Microsoft Products including Word and Excel.
<b>Instructions for Applying</b>	To Apply, go to <a href="https://www.vscyberhosting3.com/livingston/">https://www.vscyberhosting3.com/livingston/</a>
<b>Application Deadline</b>	Until Filled