

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF MAY 7, 2024

Committee Chair John Vitzthum called the meeting to order at 5:00 p.m. in the Committee Room of the Historic Courthouse.

Present: John Vitzthum, Gerald Earing, Gina Manker, Dan Myers, Jack Vietti, Bob Weller and Craig Monson

Absent: None

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, Facility Services Manager Shawn Johnson, Health Department Administrator Jackie Dever, Director of Health Education Erin Fogarty, and County Board Members Marty Fannin, Linda Ambrose, Steven Lovell, William Mays, Seth Welch, James Carley, Rebekah Fehr, and Paul Ritter

Vitzthum called for any additions or changes to the agenda with none requested. *Motion by Manker, second by Weller to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the April 2, 2024 meeting. *Motion by Earing, second by Myers to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

H&E Drive-Thru Facility – Hartley reported that they received a bid from 4-D Construction of Illinois, Inc in the amount of \$483,700. Johnson stated this would be a bare-bone 2 lane drive thru facility with reduced lighting, no heating, no insulation, and limited water supply and heat in the restroom. Johnson noted that the build would allow it to be outfitted further in the future if wanted. Dever reported that the facility would allow for many other uses to help stabilize the Health Department and be proactive on an emergency response perspective. A lengthy discussion took place regarding how much it would cost to maintain the facility and if this is the best use of the grant funds. Committee members took the time to express their concerns, as well as the benefits it would bring to the County. *Motion by Manker, second by Weller to forward the H&E Drive-Thru Facility to the Finance Committee. MOTION CARRIED ON VOICE VOTE.*

Monthly Department Report –

Johnson reported that the A/C unit at Mosaic (110 W. Water St., Ste 2) went out and needs to be replaced. Johnson stated he received a quote in the amount of \$12,000 from Popejoy, Inc. for a 5-ton central air system. Johnson noted that he believes this quote is a bit high and he will be reaching out to a few other companies. It was consensus of the committee for Johnson to proceed with the replacement after obtaining additional quotes, using his best judgement.

Johnson reported that the water treatment system at the Law & Justice Center is lacking and causing the cooling tower to have a lot of calcium build up. Johnson stated the current water treatment costs \$11,500 and does not include necessary chemicals, but he has reached out to a new company and they charge \$16,500 with all chemicals included. Johnson reported that he intends on changing companies. It was consensus of the committee to support the change.

Other Business – N/A

Approval of Bills – The Committee reviewed the monthly bills. *Motion by Vietti, second by Earing to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Public Comment – The floor was open for public comment.

Motion by Vietti, second by Manker to adjourn. **MOTION CARRIED WITH ALL AYES.**

The meeting adjourned at 6:02 p.m.

Jordan E. Uselding
Executive Assistant